

### September

This month the newsletter is jam packed with information including: The Global Challengeit may be over but don't stop being active. September 13th is R U OK day and we have a
great line up of activities planned. We also have an upcycle project organised by Creative
Services and Sustainability-find out how you can help. Join us for the next Financial
Wellbeing Seminar presented by UniSuper (see below for registrations). Do you have
contractors in your area? Check out our new Contractor Management System. We also
have some useful information regarding Takata Airbag recall, the Hazardous Chemical
Classification update, and tiredness vs fatigue?



## Global Challenge

The Global Challenge is over! Final entries of step counts can be made until Tuesday September 4th, so if you haven't already - get your steps in!!!

By the end of September, we'll know the winner of the Australian University League. However, as much as it it's a team event, the Global Challenge is a personal and individual journey. The real winner is anyone who took part and used the opportunity to increase their activity levels and

Lawn at 12pm. Other popular events to return are the 2-for-1 coffee offer from Caffe Brioso and the Gratitude Tree in the CLB courtyard. We will also have our very popular free 5 minute massages at the Gratitude Tree! Morning tea will be held in faculties and schools across campus so look out for yours and come and see us in the Commerce Courtyard between 10am and 2pm. You can find more information and the booking link for one of those free coffees on the UNSW Wellbeing R U OK? Day website.

# Training for Supervisors

As part of our HSE Training Strategy we are in the process of reviewing and updating our training courses. Consequently our face-to-face HS for



'Managing Health and Safety @ UNSW' (HSEOSO). In addition, the course is now available on-line and will take approximately 60 minutes to complete.

This course should be completed by all staff responsible for managing or supervising workers, students or workspaces and should be completed within the first month of appointment to such a role. Further we would encourage any Managers or Supervisors who have yet to complete or completed this training prior to 2016 to undertake this course as soon as possible.

Please note this course does not replace the current face-to-face HS Laboratory Supervisor (HSELST) course and is supplementary to this course

In relation to the Laboratory Competency module, this has now been replaced by the 'Laboratory Safety Awareness' (HSELSO) and 'Hazardous Substances' (HSEHSO) training courses also offered on-line.

To enrol in any of the above mentioned courses please go to our <u>Training page</u>, or to our <u>registration guide</u>. Any further enquiries please email HSETraining@unsw.edu.au



# UniSuper Presents: Wealth Protection and Estate Planning

Are your loved ones protected in case the unexpected happens to you? Have you planned ahead to protect those you care about when you're no longer here? The simple act of thinking about these questions and making informed decisions can reduce worry and increase confidence.

At the fourth UNSW UniSuper Financial Wellbeing seminar, you'll learn about using life insurance to protect your wealth, plus the important considerations when planning your estate. The seminar is relevant to all ages: Whether you have a young family or are on the cusp of retirement. Thursday September 27th at 12.30pm at Colombo Theatre A, Kensington Campus. Bookings are essential, Register today.



#### Update to Hazardous Chemical Classification Guide

Safe Work Australia has updated the national guide to classify hazardous chemicals, providing clear, simple and practical information to help businesses classify the chemicals they use.

The guide reflects the requirements under the Globally Harmonized System of Classification and Labelling of Chemicals (GHS) third revised edition, that is now mandatory for workplace hazardous chemicals in Australia.

To find out how this guidance material is applied in your region, contact your <u>local WHS regulator</u>.

For more information <u>read or download the guide</u>.



Is your company car a ticking time bomb

To find out if you're driving a ticking time bomb, check your number plate at IsMyAirbagSafe.com.au



## Contractor Management System

A Contractor Safety Management module has been developed to manage contractors in accordance with UNSW Safety requirements. The management process includes Pre-Qualification, Contractual Agreement, Induction, Verification and Performance Evaluation.

This module applies to equipment service and maintenance contractors along with contractors engaged directly by the Faculty/School/Division. If you have any queries, please contact the relevant <u>HS contact for your Faculty/Division</u>. You can also go to the <u>Contractors Page</u> or visit our <u>Health & Safety Page</u> for more information.



# **UNSW Upcycle Project**

Creative services in collaboration with Sustainability, is working on an exciting initiative to repurpose out dated or off-brand merchandise for charity, creating items like chemo caps for cancer patients, toys for sick children and blankets for homeless people.

Please take stock of any merchandise that you have and donate anything that is off-brand so it can be 'upcycled' and donated to charity. To help us get an idea of how much and what kind of old merchandise is still on campus, please complete this <u>short merchandise survey</u>, or share it with the appropriate person in your area. If you're unsure if your current merchandise is off-brand, view our <u>UNSW logo quick quide video here</u>. For more information on this initiative, please visit our <u>webpage</u> or contact <u>upcycleproject@unsw.edu.au</u>



## Just Tired or is it Fatigue?

Fatigue is a state of exhaustion (physical and/or mental) that reduces a person's ability to perform work safely and effectively-it's more than just feeling tired. It is caused by activity (mental or physical) that is intense or prolonged, sleep deficiency or disruption of the body clock (circadian rhythm). It can be the cause of work related and/or non - work related



#### Lesson Learnt

Recently a contractor was clearing out an old stores area in a plant room and found several boxes of old smoke detectors. Most of these were photoelectric sensors (electronic), these are safe to dispose of, preferably as e-waste for recycling.

Amongst the boxes of detectors a few of the older ionizing type detectors were discovered (see photo). These are readily identified by a yellow sticker on the back which has a trefoil and a caution notice that it contains radioactive material. These ionizing detectors are safe to handle without any special precautions, if they are intact. If found, they need to be placed into a plastic bag and dispose of through our chemical waste contractor Toxfree. If you have any questions regarding disposal of smoke detectors or radioactive sources contact your local Safety Advisor or our <a href="UNSW">UNSW</a> Radiation Safety Officer.

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