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## POSITION DESCRIPTION

# University Ambassador

Position Level	Casual
Faculty	ADMIN ONLY
Number	15/10/2021
Original document creation	

### Position Summary

The role of a University Ambassador is to represent the University and its values to the community. This role involves a range of activities including:

- x Provide general assistance for oncampus events and residential programs, facilitate campus tours, showcase the campus and provide students with information on faculties, accommodation, clubs and societies and university life.
- x Provide general administrative support with tasks including data and survey collection/ input, and packing and unpacking workshop resources
- x Cooperate with all health and safety policies and procedures of the University and takhetdu

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